

**Request for Qualifications (RFQ) for
Engineering/Architectural Services
County of Tyler
FY 2021-2022 Texas CDBG Program**

The County of Tyler is seeking to enter into an engineering/architectural services contract with a state-registered engineer. The following outlines this request for qualifications.

- I. Scope of Work - The engineering contract will encompass all project-related engineering services to the County of Tyler including but not limited to the following:
- Preliminary and final design plans and specifications;
 - Preparation of the bid packet;
 - Conduct all field testing and inspections (interim and final); and
 - Other special services.

Please specify actual tasks to be performed under each of these categories for a potential Texas Community Development Block Grant Program water or sewer improvements project.

- II. Statement of Qualifications - The County of Tyler is seeking to contract with a competent engineering firm, registered to practice in the State of Texas, that has had experience in the following areas:
- Municipal construction including but not limited to waterworks, projects;
 - Registered and in good standing as a professional engineer per the Texas Engineering Practice Act
 - Federally-funded construction projects; and
 - Projects located in this general region of the state
 - Engineer/Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) www.Sam.gov . Please provide a copy of the current SAM registration for the firm.

As such, please provide within your proposal a list of past local government clients, as well as resumes of all engineers that will or may be assigned to this project if you receive the engineering services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

- III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	<u>15</u>
Total	100

IV. For this RFQ, Respondent's qualifications will be evaluated and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.

- For costs of architectural/engineering (A/E) professional services, negotiations must occur after the initial selection of the engineer or architect as price cannot be used as a selection factor. (See 2 CFR 200.320(d)(5) and Texas Government Code § 2254.004)

V. **Deadline for Submission - The proposals received will be received no later than 10 AM. March 25, 2021. Address RFQ to the following:**

Maegan Odom
Assistant Auditor
COUNTY OF TYLER
507 N. Pine St.
Woodville, Texas 75979

Attention: Requests for Qualifications
 Engineering Services
 FY 2021-2022 TxCDBG Program

Please provide the County with one (1) original and three (3) copies of your RFQ.